

## THE OCEAN COUNTY UTILITIES AUTHORITY

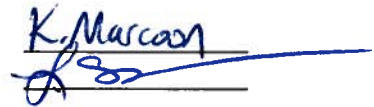
MEETING: Minutes of Caucus Meeting of The Ocean County Utilities Authority

DATE: March 25, 2025

TIME: 4:01 p.m.

PLACE: 501 Hickory Lane, Bayville, New Jersey

PRESENT: Alan W. Avery, Jr., Chairman  
Carmen F. Amato, Jr., Vice Chairman  
Sam Ellenbogen, Treasurer  
Reverend Oscar L. Cradle, Sr.  
Menashe P. Miller  
James A. Daly  
Robert A. Sabosik  
Joanne Gilmore  
Steven C. Kennis  
Frank J. Nicolato  
Keith B. Maroon, Executive Director  
Lisa A. Contessa, Assistant Secretary  
Frank Dupignac, Esq., Counsel  
William Demand, Director, Finance  
Avril Limage, Manager/Director, Human Resources  
Robert Shertenlieb, Sr. Director, Operations and Maintenance  
Matt Cofone, Project Engineer  
Randy Martin, Manager/Director, Information Services  
Christine Cairns, Purchasing Agent

A handwritten signature in blue ink, appearing to read "K. Maroon", is written over a horizontal line. Below the line, there are some additional scribbles and a second horizontal line.

### Opening Statement

Chairman Avery welcomed everyone to the regular caucus meeting of The Ocean County Utilities Authority, stating that in accordance with the requirements set forth in the New Jersey Open Public Meetings Law, notice of the meeting had been given by mailing of a Special Meeting Notice on February 10, 2025, to the Asbury Park Press, The Press of Atlantic City, the Clerks of Ocean County and Monmouth County, to the Clerks of all Ocean County Municipalities and to the Clerks of Freehold and Farmingdale Boroughs and Howell, Wall, and Freehold Townships.

### **CM-3705 On-Call Professional Electrical Engineering Services – RFQ Award**

Mr. Cofone stated that Mr. O'Regan has served as the Authority's electrical engineer for twenty-five (25) years and due to the responsibility of overseeing the entire Engineering & Construction Department, there is limited time for him to respond to the electrical needs of the Authority. This has created the need for on-call specialized electrical engineering services. On February 11, 2025 the Authority received qualification statements from five (5) firms, Alaimo Group, Inc., Boswell, Inc., Buchart Horn, Inc., CME Associates, and H2M Associates, Inc. Based on careful review of the qualification statements by all five (5) firms and evaluation criteria specified in the RFQ it is recommended by the Engineering & Construction Manager

and Executive Director that H2M Associates, Inc. be selected to provide the annual on-call professional electrical engineering services.

Approval of the draft resolution will authorize the Chairman to enter into Agreement No. EC-H2M-25-595.00 with H2M Associates, Inc. for an amount not to exceed \$100,000 Mr. Cofone said.

#### **CM-3706      NWPCF Belt Filter Press No. 3 Installation – Agreement Amendment**

Mr. Cofone stated that the Authority entered into Agreement No. EC-GH-20-500.00 with Greeley and Hansen, LLC to provide Professional Engineering Services for design and engineering services during construction associated with Contract No. ND1908 – NWPCF Belt Filter Press No. 3 Installation. In September 2024, the Authority solicited bids for Contract No. ND1908, reviewed the bids and awarded the contract to the apparent low bidder.

In October 2024, the Authority was informed by the New Jersey Infrastructure Bank (NJIB) that it did not have the authorization to advertise this project and advised the Authority to reject all bids if the Authority is to receive NJIB funding. The Authority rescinded the award of the contract to the apparent low bidder pursuant to Resolution No. 24-12555 dated November 21, 2024. During bidding, the prospective bidders submitted construction questions which resulted in addenda and the plans and specifications had to be modified to include the addenda.

On January 23, 2025, Greeley and Hansen, LLC submitted a letter with justification describing additional design changes from the original bid phase and therefore Greeley and Hansen had requested an additional \$8,446.00 for the additional design effort. Amendment No. 1 had been submitted and approved on this project resulting in an increase of \$12,039.00 to the original contract amount of \$195,617.00 for a revised contract amount of \$207,656.00. Amendment No. 2 results in a second increase of \$8,446.00 for additional increased scope of work raising the overall amount of compensation from \$207,656.00 to \$216,102.00.

This project was reviewed with the Engineering & Construction Manager and project team. Mr. Cofone therefore recommends approval of the draft resolution.

Chairman Avery stated that the above-mentioned projects were discussed at length in the Engineering Committee and all members present approved.

#### **CM-3707      2025 Renewable Energy Certificates**

Mr. Demand stated that the Authority has at its Water Pollution Control Facilities three (3) digester gas fueled cogeneration facilities which have a maximum electrical production capacity of 2400 kW-Hr. At the Central Water Pollution Control Facility (CWPCF) the Authority has a 200 KW Photovoltaic System. The Board of Public Utilities issues Class 1 Renewable Energy Certificates (RECs) for metered electricity generated at these facilities which can be sold on the Board of Public Utilities (BPU) New Jersey Clean Energy Program website. Over a 9-month period, the Authority has generated a combined total of 5,397 Class 1 RECs and the Commissioners have determined that it would be in the Authority's best interest to sell said Class 1 Renewable Energy Certificates generated from its cogeneration and solar installations.

The Division of Local Government Services has approved the BPU's NJ Clean Energy Program as an acceptable sale method and the sale of 5,397 of the Authority's 2025 Vintage Class 1 RECs shall be

conducted online at <https://gats.pjm-eis.com> as per the terms and conditions of the NJ Clean Energy Program. The Authority reserves the right to accept or reject any offer submitted if in the best interest of the Authority, Mr. Demand said.

### **CM-3708      General Contracts to be Discussed**

#### NTR-25-405 (ND2330) – NWPCF Transformer T-4 Replacement

Mrs. Cairns stated this is a new contract for removal and rehabilitation of a Transformer T4 at the Northern Division. Three (3) specification packages were mailed and three (3) were received ranging in price from \$176,000.00 to \$231,478.00. Scalfo Electric Incorporated is the lowest bidder and has performed transformer repairs in the past. The Authority's Engineering Manager has reviewed the bid from Scalfo Electric Incorporated and has approved the bid for an amount not to exceed \$176,000.00.

#### WHS-25-1B – Waste Hauling Services

Mrs. Cairns stated this new contract for waste hauling services at the Southern Division. Four (4) bid specification packages were mailed and two (2) were received ranging in price from \$16,499.96 to \$41,949.60. The recommendation is to award this contract to the low bidder, Tri-State Carting Incorporated who is the Authority's current vendor for hauling, for an amount not to exceed \$16,499.96. The Southern Division Manager has reviewed the bid and approves, Mrs. Cairns said.

#### Rejection – Contract LN-25-15 – Liquid Nitrogen

Mrs. Cairns stated there were four (4) bid specification packages mailed and just one (1) was received for delivery of Liquid Nitrogen to the FMD building. The only bid from Airgas USA, LLC was found to be non-responsive for submitting exceptions with their bid. This contract will be re-bid.

Mr. Dupignac has reviewed all contract awards and the rejection and approved all items presented, Mrs. Cairns said.

#### Action Taken:

The Commissioners approved the draft resolutions and directed they be placed on the agenda for the Public Meeting.

There being no further business, on a motion made by Commissioner Miller, seconded by Commissioner Sabosik, and unanimously approved, the meeting adjourned at 4:21 p.m.