

THE OCEAN COUNTY UTILITIES AUTHORITY

MEETING: Minutes of Caucus Meeting of The Ocean County Utilities Authority

DATE: May 20, 2025

TIME: 4:06 p.m.

PLACE: 501 Hickory Lane, Bayville, New Jersey

PRESENT: Alan W. Avery, Jr., Chairman
Carmen F. Amato, Jr., Vice Chairman
Sam Ellenbogen, Treasurer
Reverend Oscar L. Cradle, Sr.
Robert A. Sabosik
Joanne Gilmore
Steven C. Kennis
Frank J. Nicolato
Keith B. Marcoon, Executive Director
Lisa A. Contessa, Assistant Secretary
Frank J. Dupignac, Jr., Esq., Counsel
William Demand, Director, Finance
Avril Limage, Manager/Director, Human Resources
Robert Shertenlieb, Sr. Director, Operations and Maintenance
Neil O'Regan, Manager/Director Engineer & Construction
Randy Martin, Manager/Director, Information Services
Christine Cairns, Purchasing Agent



Opening Statement

Chairman Avery welcomed everyone to the regular caucus meeting of The Ocean County Utilities Authority, stating that in accordance with the requirements set forth in the New Jersey Open Public Meetings Law, notice of the meeting had been given by mailing of a Special Meeting Notice on February 10, 2025, to the Asbury Park Press, The Press of Atlantic City, the Clerks of Ocean County and Monmouth County, to the Clerks of all Ocean County Municipalities and to the Clerks of Freehold and Farmingdale Boroughs and Howell, Wall, and Freehold Townships.

CM-3684 Shared Services Agreement With the County of Ocean Amendment to "Schedule C"

Mr. O'Regan presented a draft resolution which seeks approval for the Authority to amend "Schedule C" of the Uniform Shared Services Agreement with the County of Ocean to include CDL training of eligible OCUA employees. The Authority has participated since the year 2001 in use of this Schedule "C" Agreement, however, this year the agreement will be expanded to include CDL training for an amount not to exceed \$20,000. This Shared Services Agreement has resulted in substantial savings for the Authority in the past, Mr. O'Regan said.

CM-3714 Consent to Use Agreement with Lakewood Township MUA NI-19 MH 16-1

Mr. O'Regan presented a draft resolution stating there are certain easements for the Authority's interceptors in the Township of Lakewood for the collection and transmission of wastewater. Lakewood Township MUA (LTMUA) is proposing to construct a water main extension known as the "Chambersbridge Road Water Main Extension" with portions to be constructed within the Authority's Metedeconk Interceptor (NI-18) Section 4, Parcel 1.1. The Authority is willing to consent under the terms and conditions stated in the Consent to Use Agreement for LTMUA to use a portion of said easement. Engineering has reviewed this encroachment into that easement and determined it will not upset the Authority's process nor obstruct operations and maintenance or even construction or repair if needed. It is recommended to approve the resolution authorizing the Authority's entrance into this Consent to Use Agreement, Mr. O'Regan said.

CM-3715 On-Call Air Quality Professional Emissions Testing Services

The next draft resolution presented is for on-call professional emissions testing services, Mr. O'Regan said. Requests for Proposals were solicited with just one received by Arrow Environmental Consulting, LLC. Approval of the resolution will authorize the Chairman to enter into Agreement No. EC-AEC-25-597.00 with Arrow Environmental Consulting, LLC for an amount not to exceed \$75,000. The testing services will be reimbursed on an incurred cost basis. The Authority's Regulatory Compliance Manager, Engineering & Construction Manager and the Executive Director have reviewed the RFQ and it found it acceptable, Mr. O'Regan said.

CM-3716 Impressed Current Cathodic Protection (ICCP) System NCP-1 Princeton Ave. Improvements

Mr. O'Regan explained that that Northern Water Pollution Control Facility's Ocean Outfall Pipeline NI-4B originates as a continuation of outfall pipeline NI-4A within Princeton Avenue in Mantoloking, NJ and transitions east into the Atlantic Ocean. The NI-4B pipeline is 48-inch diameter steel with an external Hevicote coating electrically isolated from the other portions of the outfall and runs approximately 6,600 feet in length.

The pipeline is protected by a deep well anode Impressed Current Cathodic Protection (ICCP) system known as Northern Cathodic Protection No. 1 (NCP-1). NCP-1 experienced a failure on January 16, 2025 and a new replacement deep well anode bed system is required to restore the cathodic protection system for NI-4B.

Proposals were solicited for the engineering and design of a new, effective, and serviceable cathodic protection system and two were received. The Authority's Engineering and Construction staff have reviewed the proposals and based on the evaluation criteria specified in the RFQ it is recommended that the proposal from KTA-Tator, Inc. in the lump sum amount of \$59,660 for preliminary design and final design, including an additional \$5,000 allowance for additional owner requested design services and a \$2,000 allowance for preparation of conformed documents be accepted for a total amount not to exceed \$66,660. The agreement shall also include an amount not to exceed ten percent (10%) of the actual bid amount for providing engineering services during construction as outlined in the RFPs, Mr. O'Regan said.

Mr. O'Regan recommended approval to authorize the Chairman to enter into Agreement No. EC-KTAT-25-598.00 with KTA-Tator, Inc. which will set forth the terms and conditions of the agreement.

CM-3717 Interlocal Agreement with Ocean County for Site Improvement Work

The OCUA plans to engage in site improvement work at Pump Stations SPS-7 and SPS-9. The County of Ocean owns property known as Block 25.16 Lot 1 in Long Beach Township which is adjacent to the Authority's pump station SPS-9 High Bar Harbor. The County property is in need of minor site improvements and approval of the resolution will authorize the Authority to enter into an Interlocal Schedule "C" Agreement with the County. The Authority will furnish site improvements as presented in Schedule "C" and the County will reimburse the Authority for the site improvement work performed at the County's parcel of land Block 25.16 Lot 1, Long Beach Township, Mr. O'Regan said.

CM-3718 Authorizing Emergency Hauling of Cake Solids - CWPCF

The Authority processes biosolids into OCEANGRO® fertilizer at the Fertilizer Manufacturing Division (FMD) operated by Andritz-Separation, Inc. (Andritz) under a Privatization Agreement (Agreement). FMD has two (2) trains which are required to process the biosolids generated by the Authority into fertilizer. Also, the two (2) existing Venturi Scrubbers and two (2) existing Regenerative Thermal Oxidizers (RTO) that are necessary for handling fugitive dust emissions are in need of replacement. Only one (1) train is in operation during the Venturi Scrubbers and RTO replacements, Mr. O'Regan said.

The Authority had publicly bid and awarded Contract No. SHD-25-3 Sludge Hauling and Disposal to Environmental Protection & Improvement Company, LLC (EPIC) to haul and dispose of 1,600 tons of biosolids that cannot be processed by FMD during the Venturi Scrubbers and RTO replacements. The 1,600 tons of biosolids have been exceeded and additional biosolids hauling is needed requiring additional funds be allocated under the terms of the current contract with EPIC. Mr. O'Regan requested approval of an emergency resolution to authorize the Executive Director to amend Contract No. SHD-25-3 Sludge Hauling and Disposal with EPIC allowing appropriate action to ensure the safe disposal of biosolids until the FMD maintenance work is completed.

Commissioner Cradle stated that this item was discussed with the members of the Engineering Committee and all members agree with the recommendation.

CM-3719 Online Sale of Surplus Property Through Govdeals.com

The draft resolution allows the Authority to sell its surplus equipment as listed on Attachment A which includes three items the Authority no longer uses, through GovDeals.com pursuant to and in accordance with the terms and conditions of a National Cooperative Purchasing Agreement. The Authority has sold surplus property through GovDeals.com with great success since 2008. Mrs. Cairns is recommending that the Authority continue to sell its surplus equipment through the GovDeals.com auction website noting the high dollar amounts typically received for the Authority's surplus equipment.

CM-3720 General Contracts to be Discussed/Awarded

MR-25-410 – Magmeter Replacements

Mrs. Cairns stated this is a contract for the replacement of Magmeters at NPS-5 and CPS-6. Six (6) bid specification packages were mailed and three (3) received ranging in price from \$76,000 to \$149,670. The Authority's Engineering Manager has reviewed the lowest bid from MBE Mark III Electric Incorporated and found it acceptable. The cost estimate for this contract was \$200,000, Mrs. Cairns said.

LUB-25-43 Lubricants

Mrs. Cairns stated there were four (4) bid specification packages mailed and just one (1) received for an annual contract for lubricants used Authority-wide. It is recommended to award this contract to PetroChoice, LLC, the only bidder, for an amount not to exceed \$219,701.07. Mrs. Cairns stated PetroChoice, LLC has held this contract in the past and a price comparison to last year's contract shows a weighted average decrease of 8.89%.

SES-25-9 Safety Equipment and Supplies

Mrs. Cairns stated there were eight (8) bid specification packages mailed and four (4) received as part of an Annual RFQ to qualify vendors to provide Safety Equipment and Supplies for the Authority's operating divisions on an as needed basis. The RFQs submitted comply with the portion of the New Jersey Local Unit "Pay to Play" Law regulations that require a "fair and open process" to be utilized for any purchase when the total dollar amount to a single vendor exceeds \$17,500.00 regardless of how many commodities are included in the total amount.

Upon review from Authority staff, the RFQ submission from Global Equipment was found non-responsive for submitting exceptions and will not be qualified. The vendors on the Qualified Vendors List were responsive and meet all of the selection criteria as stated in the specifications include:

- Airgas USA, LLC
- A&M Industrial
- Unipak Corporation

The Authority's attorney has reviewed this RFQ and found it acceptable.

Contract RFQ No. RSMPPM-24-12 – Repair Services Motors and Pumps and Machining

Mrs. Cairns stated this an annual qualifications contract with the option to renew for an additional year. This Resolution is for the renewal of the second year of the contract for:

- RSMPPM-24-12A - Pump Repairs – Longo Electrical-Mechanical Incorporated
- RSMPPM-24-12B – Motor Repairs – Longo Electrical-Mechanical Incorporated
- RSMPPM-24-12C – Machining Services – All Mechanical Services Incorporated

Contract Amounts are not to exceed \$150,000/each.

Mr. Dupignac has reviewed all contract awards and approved all items presented, Mrs. Cairns said.

Action Taken:

The Commissioners approved the draft resolutions and directed they be placed on the agenda for the Public Meeting.

There being no further business, on a motion made by Commissioner Amato, seconded by Commissioner Ellenbogen, and unanimously approved, the meeting adjourned at 4:54 p.m.